BUSINESS AND FINANCIAL PLANNING CYCLE

FINANCES

REVENUE BUDGET SETTING

- Dec-18 STAGES 1 & 2 AGREED
- Jan-19 FINAL BUDGET SET
- Mar-19 COUNCIL TAX SET

REVENUE BUDGET MONITORING

- MONTHLY MONITORING by Cabinet and Scrutiny Committees including Financial risk monitoring

CAPITAL PROGRAMME SETTING

- CAPITAL PROGRAMME shared with CROSC
- CAPITAL PROGRAMME SET by Cabinet

CAPITAL PROGRAMME MONITORING

- P9 MONITOR AND REVIEW
- Full Year MONITOR AND REVIEW
- MONITOR AND REVIEW P4= Sep P6= Nov

DECEMBER				JANUARY				FEBRUARY				MARCH				APRIL				MAY				JUNE				JULY				SEP - DEC
WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	WK 1	WK 2	WK 3	WK 4	

DELIVERY AND PERFORMANCE

COUNCIL PLAN

- Draft 2019/20 COUNCIL PLAN structure and initial contents
- DRAFT structure AGREED with Inf. Cabinet
- SHARE AND CHALLENGE with Overview and Scrutiny Committees / workshops
- Further developed COUNCIL PLAN 2019/20 PART 1 - Cabinet
- SET COUNCIL PLAN 2019/20 - PARTS 1& 2 Cabinet and County Council
- Annual Performance Report - Oct.

COUNCIL PLAN MONITOR AND REVIEW

- Q3 (Oct - Dec) monitoring of performance, progress and risk by Cabinet and Scrutiny
- End of year (2018/19) monitoring of performance, progress and risk by Cabinet and Scrutiny
- Quarterly Monitoring - Q1 and Q2 (Apr-Sep) monitoring of performance, progress and risks)

PLANS / ANNUAL REPORTS eg. Education and Social Services

- Review and update PORTFOLIO BUSINESS PLANS
- FIRST DRAFTS
- Continue to review and update
- FULL SET OF PORTFOLIO PLANS

PORTFOLIO BUSINESS PLANS MONITORING

- MONTHLY MONITORING by portfolios - identify areas of risk escalation - performance, progress or risk.

CONTROLS AND CONTEXT (eg. External partnerships)

RISK MANAGEMENT

- Council Plan RISKS identified
- Council Plan RISKS reviewed
- Council Plan RISKS Published
- Council full RISK REGISTER

GOVERNANCE

- CODE OF CORPORATE GOVERNANCE endorsed by Audit Committee
- ANNUAL GOVERNANCE STATEMENT endorsed by Audit Committee

AGS RISKS MONITORED

- AGS RISKS HALF YEARLY by Audit Cttee.
- AGS RISKS full year by Audit Cttee.

FCC WELL-BEING OBJECTIVES

- Review WB OBJECTIVES alongside Council Plan
- Endorse and publish FCC WELL-BEING OBJECTIVES

PSB - WELL-BEING PLAN

- Q3 MONITOR AND REVIEW
- Re-set PSB WELL-BEING PLAN 2019/20 - Cabinet and County Council
- 2018/19 PSB WELL-BEING PLAN ANNUAL REPORT
- Quarterly Monitoring - Q1 and Q2 (Apr-Sep) monitoring

DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY | JUNE | JULY | SEP - DEC
WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 | WK 1 | WK 2 | WK 3 | WK 4 |